

# **STATUTES**

## **of the Faculty of Chemical Technology**

### **at the University of Pardubice**

**of 1 January 2024**

*Pursuant to Section 27(1)(b) and Section 33(2)(a) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendment and Supplementation of Other Acts (the Higher Education Act), as amended, the Academic Senate of the Faculty of Chemical Technology has adopted the following Statutes of the Faculty of Chemical Technology:*

### ***Part One***

#### **Introductory provisions**

##### **Article 1**

##### **Basic provisions**

- (1) In accordance with Act No. 111/1998 Coll., on Higher Education Institutions and on Amendment and Supplementation of Other Acts, as amended (hereinafter referred to only as the “Act”), the Statutes of the Faculty of Chemical Technology (hereinafter referred to only as the “Statutes”) constitute the basic legal document of the Faculty of Chemical Technology as a faculty of a public university-type higher education institution.
- (2) The Faculty of Chemical Technology (hereinafter referred to only as the “faculty”), abbreviated to “FChT”, is part of the University of Pardubice (hereinafter referred to only as the “university”).
- (3) The faculty is defined by the following basic terms:
  - a) The name of the faculty in Czech is “Fakulta chemicko-technologická”.
  - b) The translation of the faculty’s name into English is “Faculty of Chemical Technology”.
  - c) The registered office address of the university is Studentská 95, 532 10 Pardubice.
  - d) The postal address is 573, 532 10 Pardubice.
- (4) Within the framework of its activities, the faculty is governed by the law, the generally binding legislation, the internal regulations and standards of the university and the internal regulations and standards of the faculty.
- (5) The rights of faculty bodies to make decisions or act on behalf of the university are set out in Section 24 of the Act and Article 23 of the Statutes of the University of Pardubice (hereinafter referred to only as the “University Statutes”).

##### **Article 2**

##### **Focus, long-term orientation and activities**

- (1) Educational activities and scientific, research, development and innovation, artistic and other creative activities (hereinafter referred to only as “creative activities”) at the faculty are carried out within the framework of academic freedom, building on a long tradition, and reflecting development trends in areas ranging from research all the way through to development and application activities in relation to practical requirements. As a research organisation, the faculty performs activities pursuant to Act No. 130/2002 Coll., on Support for Research, Experimental Development and Innovation from Public Funds and on Amendment of Certain Related Acts (Act on Support for Research, Experimental Development and Innovation), as amended.

- (2) The faculty provides education:
  - a) in accredited study programmes (hereinafter referred to as “study programme”), a list of which is published in the public part of the university website with the particulars set out in Section 21(1)(h) of the Act, including the corresponding curricula,
  - b) in lifelong learning programmes which are governed by the Code of Lifelong Learning of the University of Pardubice.
- (3) The guarantor of the respective study programme is appointed and dismissed by the Dean of Faculty pursuant to Section 44 of the Act.
- (4) Other faculties, centres and institutes of the university as well as other legal entities which have their registered office, their central administration or their main place of business within the territory of a Member State of the European Union, or which have been established or incorporated under the law of a Member State of the European Union, and which are engaged in educational and creative activities pursuant to Section 81(1) of the Act, may participate in implementation of study programmes.
- (5) The faculty is authorised to conduct habilitation procedures and procedures for appointment of professors in accredited fields of study pursuant to Section 24(1)(c) of the Act. A list of these is published in the public part of the university and faculty websites.
- (6) Fees for operations relating to habilitation procedures or procedures for appointment of professors are set out in Article 34 of the University Statutes. Procedures for the annulment of appointment as associate professor are governed by Sections 74a and 74b of the Act and Article 36 of the University Statutes.
- (7) Habilitation procedures are conducted by the faculty in accordance with Section 72 of the Act, in accordance with the Rules for Habilitation and Professor Appointment Procedures at the University of Pardubice and in accordance with the Criteria for Habilitation and Professor Appointment Procedures of the Faculty of Chemical Technology at the University of Pardubice.
- (8) Procedures for appointment as a professor are conducted by the faculty in accordance with Section 74 of the Act, in accordance with the Rules for Habilitation and Professor Appointment Procedures at the University of Pardubice and in accordance with the Criteria for Habilitation and Professor Appointment Procedures of the Faculty of Chemical Technology at the University of Pardubice.
- (9) The public part of the university website publishes information about restriction or withdrawal of institutional accreditation, about restriction or termination of the authorisation to implement a study programme, about restriction or withdrawal of accreditation of study programmes and about the suspension or withdrawal of accreditation to conduct habilitation procedures or procedures for appointment of professors.
- (10) Supplementary activities pursuant to Section 20(2) of the Act are performed in connection with the educational and creative activities of the faculty.
- (11) The faculty develops international and especially European cooperation as a fundamental dimension of its activities, supports joint projects with similar institutions abroad, mutual recognition of studies and diplomas, exchange of academic staff and students.
- (12) The faculty contributes towards development on a national and regional level and cooperates with various levels of state administration and local government, the corporate and cultural sphere.
- (13) The faculty strengthens and develops cooperation with other similarly focused university faculties in the Czech Republic and abroad. It cooperates with other educational and scientific institutions and faculty graduates.

### **Article 3**

#### **Internal regulations and internal standards of the faculty**

- (1) The internal regulations of the university which the faculty is governed by are:
  - a) Rules of Management at the University of Pardubice,
  - b) Rules for Habilitation and Professor Appointment Procedures at the University of Pardubice,
  - c) Regulations for Financial and Non-Financial Investments Made by the University of Pardubice in other Legal Entities,
  - d) Rules of the Quality Assurance and Assessment System of the Educational, Creative and Related Activities of the University of Pardubice,
  - e) Code of Lifelong Learning of the University of Pardubice,
  - f) Rules of the Selection Procedure of the University of Pardubice,
  - g) Statutes of the University of Pardubice,
  - h) Scholarship Regulations of the University of Pardubice,
  - i) Study and Examination Regulations of the University of Pardubice,
  - j) Internal Wage Regulations of the University of Pardubice.
- (2) Affairs of the Faculty falling within its self-governing competences are regulated by the internal regulations and internal standards of the faculty.
- (3) The internal regulations of the faculty which are subject to approval by the Academic Senate of the Faculty and the Academic Senate of the University, pursuant to Section 33 of the Act are:
  - a) Statutes of the Faculty of Chemical Technology,
  - b) Electoral Rules of the Academic Senate of the Faculty of Chemical Technology,
  - c) Rules of Procedure of the Academic Senate of the Faculty of Chemical Technology,
  - d) Rules of Procedure of the Scientific Council of the Faculty of Chemical Technology,
  - e) Disciplinary Rules for Students of the Faculty of Chemical Technology.
- (4) The internal regulations of the faculty are published in the public part of the faculty website, including information about the period of their validity and effectiveness.
- (5) The internal standards of the faculty which regulate the activities of the faculty are, in particular, constituted by directives, orders, measures and notices.

## ***Part Two***

### **Academic community of the faculty**

#### **Article 4**

##### **Composition of the academic community of the faculty**

- (1) The academic community of the faculty (hereinafter referred to only as the “academic community”) consists of academic employees pursuant to section 70 of the Act and students of the faculty pursuant to section 61 of the Act.
- (2) The status of an academic employee is defined in Section 70 of the Act and Article 31 of the University Statutes.
- (3) The status of a student, the rights and obligations of a student are regulated by Sections 61 to 63 of the Act.
- (4) In accordance with Section 77 of the Act, positions held by academic employees at the faculty are filled on the basis of a selection procedure and in accordance with the Rules of the Selection Procedure of the University of Pardubice.

## **Article 5**

### **Discussion in the academic community**

- (1) Members of the academic community elect members of the Academic Senate of the Faculty (hereinafter referred to only as the “Senate”) and the Academic Senate of the University from their ranks in accordance with the Act and in accordance with the Electoral Rules of the Academic Senate of the Faculty of Chemical Technology and the Electoral Rules of the Academic Senate of the University of Pardubice.
- (2) A meeting of members of the academic community may be convened to discuss current issues. The meeting is convened by the Chair of the Senate on the basis of:
  - a) a decision of the Senate,
  - b) a request by more than 10% of members of the academic community,
  - c) a request by the Dean.
- (3) The Chair of the Senate is obliged to organise the meeting as soon as possible.
- (4) The agenda for the meeting of the academic community is proposed by the Senate after consultation with the Dean. The meeting is chaired by the Chair of the Senate or a member of the Presidium authorised by the Chair.
- (5) At a meeting of the academic community, the person presiding over the meeting gives the floor to members of the academic community in the order in which they entered the discussion. He/she is entitled to set a time limit for each speaker and, if necessary, to end the discussion after a reasonable period of time. The Dean must be given the floor as a matter of priority whenever he/she so requests, although not in such a way as to prevent any significant speech by other members of the academic community.

## **Article 6**

### **Rights and obligations of members of the academic community**

- (1) Members of the academic community have the right to nominate and elect members of the Senate, to nominate and elect members of the Academic Senate of the University, and to submit proposals for candidates for the appointment as Dean. They have the right to be elected to the Senate and the Academic Senate of the University and to be elected or appointed to other academic bodies of the faculty or the university.
- (2) A member of the academic community or employee of the faculty is not obliged to accept the position which he/she has been nominated for. If he/she accepts the position, he/she is obliged to perform it to the best of his/her ability and conscience.
- (3) Every member of the academic community has the right to participate in and speak at meetings of the academic community.
- (4) Every member of the academic community has the right to submit suggestions to the academic and other bodies of the faculty and to receive a response from them within 30 days of receipt of such suggestion.
- (5) The sabbatical leave of academic employees is governed by Section 76 of the Act and Article 32 of the University Statutes.

## ***Part Three***

## **Organisation**

### **Article 7**

#### **Faculty bodies**

- (1) Pursuant to Section 25 of the Act, the self-governing academic bodies of the faculty are as follows:

- a) Academic Senate,
  - b) Dean,
  - c) Scientific Council,
  - d) Disciplinary Committee.
- (2) The Secretary constitutes another faculty body.

## **Article 8**

### **Internal structure of the faculty**

- (1) Faculty workplaces are as follows:
- a) Dean's Office,
  - b) departments and institutes,
  - c) faculty centre,
  - d) the university centre for educational and creative activities,
  - e) joint research centres/laboratories of the university in collaboration with other legal entities (hereinafter referred to only as "joint research centres/laboratories").
- (2) Decision on the establishment, merger, amalgamation, division or dissolution of the faculty workplaces listed in subsection (1)(a) to (c) and the organisational structure of the faculty is made by the Senate subject to proposal by the Dean. The organisational chart of the faculty is available in the public part of the faculty website.

## ***Part Four***

### **Self-governance and management**

#### **Article 9**

##### **Academic Senate**

- (1) The status and rights of the Senate are set out in sections 26 and 27 of the Act.
- (2) The number of members of the Senate, the method of their election, the reasons for and the date of termination of membership in the Senate and the length of the term of office of the Senate are determined by the Electoral Rules of the Academic Senate of the Faculty of Chemical Technology.
- (3) The method of election of the Chair of the Senate, the bodies of the Senate and their constitution are set out in the Rules of Procedure of the Academic Senate of the Faculty of Chemical Technology.

#### **Article 10**

##### **Dean**

- (1) The faculty is headed by the Dean, who is its representative in relation to the university, to other parts of the university, to other universities in the Czech Republic and abroad, to state and local government authorities, to public institutions, to the business community and to the general public.
- (2) The status of the Dean, his/her appointment and dismissal, and the length of his/her term of office are set out in section 28 of the Act.
- (3) The authority of the Dean to act and make decisions on behalf of the university in matters concerning the faculty is set out in Article 23(4) and (5) of the University Statutes, or in other matters as authorised by the Rector.
- (4) After provision of statement by the Senate, the Dean appoints and dismisses the Vice-Deans of the faculty, determines their number and competences. The Dean determines which of the Vice-Deans is authorised to represent him/her in full. The Dean issues instructions regarding his/her representation in individual cases.

- (5) The Dean ceases to hold office:
  - a) on the basis of written notice of resignation from office,
  - b) on the basis of dismissal from office by the Rector,
  - c) on expiry of his/her term of office.
- (6) The Dean proposes and, after discussion and approval by the Senate and the Academic Senate of the University, issues the internal regulations of the faculty. Within the framework of his/her management and decision-making powers, the Dean issues internal standards governing the activities of the faculty.
- (7) The Dean convenes meetings of Faculty Management (the Dean, Vice-Deans and the Secretary), which serves as his/her operational advisory body.
- (8) The Dean convenes meetings of Extended Faculty Management (the Dean, Vice-Deans, the Secretary, Heads of Departments/Institutes, the Head of the Faculty Centre and other important personalities of the faculty designated or appointed by the Dean). The Dean may invite other persons to whom the matters under discussion relate.
- (9) The Dean may appoint and convene the Dean's Advisory Board, which is his/her advisory body. The Dean may invite other persons to meetings of the Dean's Advisory Board to whom the matters under discussion relate.

## **Article 11**

### **Vice-Deans**

- (1) Vice-Deans of the faculty are authorised to act on behalf of the faculty in matters relating to the competences determined by the Dean. Within the framework of the determined competences or the instructions of the Dean, Vice-Deans may assign tasks to senior staff of the faculty, this being understood to mean Heads of Departments/Institutes, the Head of the Faculty Centre and heads of other workplaces at the faculty. Vice-Deans are accountable to the Dean for their activities.
- (2) To the extent determined by the Dean, the Vice-Deans shall stand in for the Dean in his/her absence and shall stand in for each other during their absence. There is no relationship of subordination between the Vice-Deans, except for situations where one of them is standing in for the Dean in full and therefore holds a superior position.
- (3) A Vice-Dean ceases to hold office:
  - a) on the basis of written notice of resignation from office submitted to the Dean,
  - b) on the basis of dismissal from office by the Dean after provision of statement by the Senate.

## **Article 12**

### **Scientific Council**

- (1) In accordance with section 29 of the Act, the Chair of the Scientific Council of the faculty is the Dean, who determines the composition of the Scientific Council of the Faculty of Chemical Technology (hereinafter referred to only as the "Scientific Council"). When appointing members of the Scientific Council, the Dean ensures that it includes prominent representatives of the fields in which the faculty performs educational and creative activities.
- (2) The scope of meetings of the Scientific Council is set out in Section 30 of the Act. Meetings of the Scientific Council are governed by the Rules of Procedure of the Scientific Council of the Faculty of Chemical Technology.
- (3) Members of the Scientific Council are appointed, usually for the duration of their term of office, and dismissed by the Dean after prior approval of the Senate.
- (4) Membership in the Scientific Council is terminated:
  - a) on the basis of written notice of resignation from office submitted to the Dean,

- b) on the basis of dismissal of the member from office by the Dean after provision of statement by the Senate,
- c) in the event of death of the member or on the date on which a court decision declaring the member dead or missing comes into legal force.

### **Article 13**

#### **Disciplinary Committee**

- (1) The composition and method of constituting the Disciplinary Committee of the faculty (hereinafter referred only to as the “Disciplinary Committee”) is set out in Section 31 of the Act. The term of office of the members of the Disciplinary Committee is two years.
- (2) The Disciplinary Committee discusses disciplinary offences committed by students enrolled for study at the faculty and submits its proposal for the decision to the Dean.
- (3) The procedure followed by the Disciplinary Board while discussing disciplinary offences committed by students enrolled at the faculty is set out in the Disciplinary Regulations for Students of the Faculty of Chemical Technology.

### **Article 14**

#### **Faculty Secretary**

- (1) The Secretary of the faculty (hereinafter referred to only as the “Secretary”) is appointed and dismissed by the Dean pursuant to Section 32 of the Act.
- (2) The Secretary is subordinate to the Dean, to whom he/she is responsible for his/her activities. In matters of financial management of the faculty, he/she is methodically managed by the Bursar pursuant to Article 22 of the University Statutes.
- (3) The secretary manages the financial management and internal administration of the faculty within the scope determined by a Measure of the Dean.
- (4) In order to ensure a coordinated approach to the management and internal administration of the faculty, the Secretary cooperates with the Heads of Departments, Heads of Institutes and Head of the Faculty Centre.
- (5) The Secretary ceases to hold office:
  - a) on the basis of written notice of resignation from office submitted to the Dean,
  - b) on the basis of dismissal from office by the Dean

## ***Part Five***

### **Parts of the Faculty**

#### **Article 15**

##### **Dean’s Office**

- (1) The Dean’s Office is a department of the faculty ensuring provision of the administrative, economic and controlling activities of the faculty. The Dean’s Office is managed by the Dean, who may delegate management of certain activities to Vice-Deans or the Secretary. It prepares materials for meetings and decisions of the Dean and Vice-Deans, according to whose instructions it executes their decisions. In accordance with the generally binding legislation, the internal regulations and standards of the university and the internal regulations and standards of the faculty, the Dean’s Office methodically manages the heads of the individual workplaces in the faculty pursuant to Article 8(1)(b) to (e) in administrative, economic, supplementary and clerical activities.
- (2) The Dean’s Office at the faculty in particular handles the following areas:
  - a) study,

- b) scientific research,
- c) development of the faculty,
- d) project records and management,
- e) promotion,
- f) the employability of graduates on the labour market,
- g) scientific councils,
- h) organisation of academic ceremonies and celebrations at the faculty,
- i) organisation of selection procedures,
- j) monitoring of drawing on and use of the faculty's financial resources and management of assets which the faculty has the right to manage,
- k) editing,
- l) stock management and operation,
- m) inspections and occupational safety in cooperation with university-wide departments,
- n) filing and archives.

## **Article 16**

### **Departments and institutes**

- (1) Departments and institutes are the basic organisational units of the faculty which participate in implementation of accredited study programmes or parts thereof and perform creative activities in accordance with the strategic focus of the faculty's educational and creative activities.
- (2) The departments and institutes are:
  - a) Department of Analytical Chemistry ("DAICh")
  - b) Department of Inorganic Technology ("DInT"),
  - c) Department of Biological and Biochemical Sciences ("DBBS"),
  - d) Department of Economics and Management of Chemical and Food Industry ("DEMCh"),
  - e) Department of Physical Chemistry ("DPCh"),
  - f) Department of General and Inorganic Chemistry ("DGInCh"),
  - g) Department of Graphic Arts and Photophysics ("DGAP"),
  - h) Institute of Applied Physics and Mathematics ("IAPM"),
  - i) Institute of Energetic Materials ("IEnM"),
  - j) Institute of Chemistry and Technology of Macromolecular Materials ("IChTMM"),
  - k) Institute of Environmental and Chemical Engineering ("IEnvChE"),
  - l) Institute of Organic Chemistry and Technology ("IOChT").
- (3) Each respective department or institute is managed by a head appointed by the Dean from the ranks of the academic staff on the basis of a selection procedure. The head of the respective department or institute is accountable to the Dean for the activities and status of the department or institute.

## **Article 17**

### **Faculty Centre**

- (1) The Faculty Centre is a centre at the faculty which performs creative activities in accordance with the focus and strategic goals of the faculty. In cooperation with the departments and institutes, the Faculty Centre may participate in the educational activities of the faculty.
- (2) The faculty centre is the Centre of Materials and Nanotechnology (abbreviated to "CEMNAT").
- (3) The Faculty Centre is managed by the Head of the Faculty Centre appointed by the Dean from the ranks of the academic staff on the basis of a selection procedure. The Head of the Faculty Centre is accountable to the Dean for the activities and status of the Faculty Centre.

## **Article 18**



### **Special-purpose university centres**

- (1) The University Ecology Centre (abbreviated to “UEC”) is a university centre specially established for educational and creative activities.
- (2) The University Ecology Centre is organisationally part of IEnvChE. The activities and internal organisation of the UEC are governed by its organisational and operational rules.

### **Article 19**

#### **Joint research centres/laboratories**

- (1) Joint research centres/laboratories participate in the creative activities of the faculty. These research centres/laboratories may participate in the educational activities of the faculty. Their focus and activities are determined by the respective contract or agreement.
- (2) The joint research centres/laboratories are:
  - a) Joint Laboratory of Analysis and Evaluation of Polymer (abbreviated to “JLAP”). The JLAP is organisationally part of IChTMM.
  - b) Joint Laboratory of Membrane Processes (abbreviated to “JLMP”). The JLMP is organisationally part of IEnvChE.
  - c) Joint Laboratory of NMR Spectroscopy (abbreviated to “JLNMR”). The JLNMR is organisationally part of IOChT.
  - d) Joint Laboratory of Applied Medical Science (abbreviated to “JLAM”). The JLAM is organisationally part of DBBS.
- (3) The head of the department or institute at which the joint research centre/laboratory is established is accountable to the dean for the activities and status of the joint research centre/laboratory.

### **Article 20**

#### **Service centres**

- (1) A service centre may be established as a special-purpose centre participating in the creative and supplementary activities of the faculty. It is usually organisationally part of an institute or department. The activities of a service centre and its management are regulated by its operational rules.
- (2) A list of service centres is published in the public part of the faculty website.

## ***Part Six***

### **Study at the faculty**

#### **Article 21**

##### **Admission to study**

- (1) In order to be admitted to study in the study programmes implemented by the faculty, the applicant must meet the general conditions for admission to study pursuant to Section 48 of the Act and the conditions set out in Articles 6 to 10b of the University Statutes. The conditions for admission to study in study programmes implemented by the faculty are determined by the Dean after approval by the Senate.
- (2) Further conditions of admission to study in accordance with Section 49(1) to (3) of the Act and Article 6 of the University Statutes are determined by the Dean after approval by the Senate.
- (3) The admission of applicants with citizenship other than that of the Czech Republic, or without citizenship, to study at the faculty in both Czech and foreign languages is governed by Article 9 of the University Statutes.

## **Article 22**

### **Enrolment**

- (1) Upon receipt of notification of the decision on admission to study, the applicant becomes entitled to enrol for a course of study. The enrolment deadline determined by the Dean is published in the Schedule for the Academic Year.
- (2) The conditions for enrolment are set out in Article 8 of the University Statutes.
- (3) After enrolment, the student may be officially enrolled during an academic ceremony in which he/she takes the prescribed oath.

## **Article 23**

### **Fees associated with study**

- (1) The fees for operations relating to the admission procedure, the fee for operations relating to assessment of meeting the conditions for admission to study (the fee for verification of foreign education), the fee relating to the state rigorosum examination and the fee for use of equipment and information technology, the fee for extended periods of study and the fee for study in a foreign language are set out in Articles 10 to 12 of the University Statutes.

## ***Part Seven***

### **Rules of financial management**

#### **Article 24**

##### **Financial management and financing of the faculty**

- (1) The financial management of the faculty is governed by the rules for the provision of contributions and subsidies published by the Ministry of Education, Youth and Sports of the Czech Republic, as well as by special legislation and the internal regulations and standards of the university.
- (2) The Dean is accountable to the Rector for the economical and efficient use of the funds allocated from the university budget. The quality, scope and availability of the activities for implementation of which the faculty was established must not be compromised by supplementary activities of the faculty pursuant to Section 20(2) of the Act. The Dean submits an annual report on financial management of the faculty to the Senate.
- (3) In accordance with Paragraph 3 of Article 27 of the University Statutes, the faculty receives funds according to the approved budget of the university for the given calendar year.
- (4) The faculty manages the allocated funds, including salary funds, independently. It also manages funds obtained from supplementary activities, from donations, or from other sources according to the university budget.
- (5) Allocation of the financial resources of the faculty for the given calendar year (hereinafter referred to only as the “budget”) is approved by the Senate based on proposal by the Dean. Article 28 of the University Statutes determines the principles of financial management at the faculty. The budget may not be drawn up with a deficit.
- (6) The budget of the individual departments and institutes of the faculty is determined by the Directive on Rules for the Construction of Financial Budgets of the Faculty of Chemical Technology.
- (7) Individual faculty departments and institutes receive a limit of funds for the given calendar year according to the approved budget.
- (8) Faculty departments and institutes are entitled to independently dispose of allocated funds, with the exception of salary funds, and of funds obtained by their own activities in accordance with the Directive on Rules for the Construction of Financial Budgets of the Faculty of Chemical Technology.

- (9) If the budget proposal submitted by the Dean is not approved by the Senate, the Dean is obliged to submit a new proposal within 30 calendar days. Pending approval of the budget by the Senate, the faculty operates according to the last approved budget reduced by 10%.
- (10) An audit of financial management at the faculty is performed at least once a year in accordance with Article 28(5) of the University Statutes, and the Secretary of the faculty is responsible for arranging this. All of the departments and institutes of the faculty are obliged to provide the Secretary of the faculty the requested documents and information for the purpose of auditing their financial management. The Dean may order an extraordinary audit of the financial management in faculty departments as necessary.

## ***Part Eight***

### **Assurance and assessment of the quality of activities at the faculty**

#### **Article 25**

##### **Assurance and assessment of the quality of activities at the faculty**

- (1) The faculty ensures the quality of activities and their assessment pursuant to Articles 29 and 30 of the University Statutes in accordance with the Rules of the Quality Assurance and Assessment System of the Educational, Creative and Related Activities of the University of Pardubice.

## ***Part Nine***

### **Academic symbols and awards**

#### **Article 26**

##### **Academic officers, insignia and ceremonies**

- (1) The external expression of academic traditions, rights and freedoms at the faculty are constituted by the academic officers, academic insignia and academic ceremonies.
- (2) The academic officers of the faculty are the Dean, the Vice-Deans, and, during academic ceremonies, the Master of Ceremonies.
- (3) The academic insignia of the faculty are the sceptre, chains and gowns. The symbols of the faculty and the manner of their use are set out in Article 39 of the University Statutes.
- (4) The sceptre of the faculty, the chain and the robe of the Dean are symbols of the faculty and their use is associated with the office of the Dean.
- (5) The chain and gown of the Vice-Dean or the gown of the gradation official are symbols of the office of Vice-Dean or Master of Ceremonies.
- (6) Gowns are a symbol of the office of a member of the Scientific Council of the faculty and the Chair of the Senate of the faculty.
- (7) The gown of the Secretary of the faculty is a symbol of his/her office.
- (8) Academic ceremonies of the faculty are:
  - a) installation of the Dean,
  - b) enrolment,
  - c) graduation of bachelor's students,
  - d) graduation of master's students,
  - e) ceremonial meetings of the Scientific Council of the faculty,
  - f) ceremonial meetings of the academic community,
  - g) ceremonial graduation within the framework of a lifelong learning programme.

- (9) The content and course of academic ceremonies of the faculty is proposed by the respective Vice-Dean in the spirit of university traditions and approved by the Dean.

#### **Article 27**

##### **Medals and prizes**

- (1) The Dean awards medals and prizes on behalf of the faculty for:
- a) merit in the development of the faculty, its standing and prestige in the Czech Republic and abroad,
  - b) significant activities at the faculty,
  - c) activities in fields relating to the focus of the faculty.
- (2) The faculty awards the following medals:
- a) Medal for merit,
  - b) Medal for outstanding merit,
  - c) Commemorative medal of the Faculty of Chemical Technology at the University of Pardubice. The rules for awarding these medals are set out in a measure of the Dean (Rules for Awarding of Medals and Prizes of the Faculty of Chemical Technology at the University of Pardubice).
- (3) Another faculty prize is Honorary recognition for outstanding achievements in creative, educational and other activities.
- (4) The Dean awards a Student Prize of the Dean of Faculty in recognition of a student's outstanding achievements during his/her studies at the faculty. The rules for awarding these prizes are set out in a measure of the Dean (Rules for Awarding of Medals and Prizes of the Faculty of Chemical Technology at the University of Pardubice).

### ***Part Ten***

#### **Final provisions**

##### **Article 28**

##### **Repealing provision and validity of the Statutes**

- (1) The Statutes of the Faculty of Chemical Technology of 16 May 2017 are hereby repealed.
- (2) These draft Statutes were approved pursuant to Section 27(1)(b) of the Act by the Senate on 31 August 2023.
- (3) These Statutes were approved pursuant to Section 9(1)(b)(2) of the Act by the Academic Senate of the University on 3 October 2023.
- (4) These Statutes become valid on the date of their approval by the Academic Senate of the University.
- (5) These Statutes become effective on 1 January 2024.

prof. Ing. Petr Němec, Ph.D., m.p.  
Dean