UNIVERSITY OF PARDUBICE Faculty of Chemical Technology	
DIRECTIVE No. 6/2026	
Subject:	**Admission Procedure for the Academic Year 2027/2028**
Scope of applicability:	for applicants
Effective from:	1st November 2026
Reference number:	UPCE/dfcht/00019347/2026
Compiled and submitted by:	prof. Ing. Petr Mošner, Dr., Vice-Dean for Education
Approved by:	prof. Ing. Petr Němec, Ph.D.

Article 1
Introductory Provisions

(1) In accordance with Sections 48, 49 and 50 of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendment and Supplementation of Other Acts, as amended (the Higher Education Act), and in accordance with the Statutes of the University of Pardubice (hereinafter referred to only as the "Statutes"), the Dean of the Faculty of Chemical Technology at the University of Pardubice (hereinafter referred to only as "FChT UPCE") hereby announces commencement of the admission procedure for admission to the first year of bachelor's, master's, and doctoral study programmes for the academic year 2027/2028.

(2) The conditions for the admission procedure set out in this Directive also relate to admission of applicants who are admitted subject to the different conditions set out in Article 1, Paragraph 1 (b) of Directive No. 3/2017 of the University of Pardubice "Different Conditions for the Admission of Applicants to the University of Pardubice".

Article 2
Application for Study

(1) Applicants submit either an electronic application at http://eprihlaska.upce.cz or an application on the SEVT form "Application for Study at a University in the Czech Republic". If the application is not submitted electronically, the applicant must enclose proof of payment of the fee for operations related to the admission procedure. (Name of recipient's bank account: Univerzita Pardubice, Studentská 95, 532 10 Pardubice).

(2) Deadline for submission of applications:

for bachelor's study programmes in the full-time form of study	**by 31st March 2027**
for master's study programmes in the full-time form of study	
in Czech	**by 30th June 2027**
in English	**by 28th February 2027**
for doctoral study programmes	
in Czech in full-time and combined forms of study	**by 28th February 2027**
in English in the full-time form of study	**by 28th February 2027**

Article 3
General Conditions for Admission to Study

(1) For bachelor's study programmes:

a) To be admitted to a bachelor's study programme, the applicant must have completed a course of secondary education concluded with a school leaving examination.

b) The following documents must be submitted together with the application:
- a medical certificate confirming the applicant's fitness to study (using the faculty form set out in the Appendix to this Directive);
- list of grades (or end-of-year report) for years 1–3 and for the first term of year 4 of secondary school;
- a copy of the secondary school leaving certificate (immediately after taking the school leaving examination).

c) The required documents must be attached to the submitted e-application in PDF format. Documents must either bear a valid electronic signature or be officially certified electronically. Where documents are certified electronically, they must be converted through an authorised process and submitted together with the official conversion certificate.

d) Only applicants who submit an officially certified copy of their secondary school leaving certificate together with their e-application by 14th June 2027 may be admitted to the Laboratory Diagnostics in Healthcare study programme.

e) Applicants must successfully pass the entrance examination, if required.

(2) For master's study programmes:

a) To be admitted to a master's study programme, the applicant must have successfully completed their studies in a bachelor's study programme.

b) The following documents must be submitted together with the application:
- a medical certificate confirming the applicant's fitness to study (using the faculty form set out in the Appendix to this Directive);
- an officially certified copy of the bachelor's degree certificate (this does not apply to graduates of FChT UPCE).

c) The required documents must be attached to the submitted e-application in PDF format. Documents must either bear a valid electronic signature or be officially certified electronically. Where documents are certified electronically, they must be converted through an authorised process and submitted together with the official conversion certificate.

d) Applicants must successfully pass the entrance examination, if required.

(3) For doctoral study programmes:

a) To be admitted to a doctoral study programme, the applicant must have successfully completed their studies in a master's study programme.

b) The following documents must be submitted together with the application:
- a medical certificate confirming the applicant's fitness to study (using the faculty form set out in the Appendix to this Directive);
- curriculum vitae;

- a document providing proof education and professional experience to date (this does not apply to graduates of FChT UPCE),
- written consent of the potential supervisor to the proposed dissertation topic.

c) The required documents must be attached to the submitted e-application in PDF format. Documents (medical certificate and proof of highest level of education achieved) must either bear a valid electronic signature or be officially certified electronically. Where documents are certified electronically, they must be converted through an authorised process and submitted together with the official conversion certificate.

d) Applicants must successfully pass the entrance examination.

(4) The admission of applicants who completed their previous studies abroad is regulated by Section 48(4) of the Higher Education Act, Article 10 of the Statutes and Directive No. 11/2019 "Rules for the Assessment of Foreign Secondary and Higher Education in the Admission Procedure at the University of Pardubice".

(5) Applicants who are not citizens of the Czech Republic or Slovakia must demonstrate their proficiency in the Czech language to be eligible for admission to a study programme conducted in Czech. A certified language examination in Czech at least at CEFR level B2 is required. Applicants with previous education conducted in Czech are not required to provide a language proficiency certificate.

(6) A certified English language examination at least at CEFR level B2 is required for admission to study programmes conducted in English. Applicants with previous education conducted in English are not required to provide a language proficiency certificate.

Article 4
Entrance Examinations

(1) Date of entrance examinations:

for the bachelor's study programme Chemistry for Science	**June 2027**
other bachelor's study programmes	no entrance examinations
for master's study programmes	
in Czech	**from 31st August to 1st September 2027**
in English	**from 8th to 12th March 2027**
for doctoral study programmes	
in Czech	**from 8th to 12th March 2027**
in English	**from 8th to 12th March 2027**

(2) Criteria for admission to bachelor's study programmes and their assessment:

Name of full-time study programme taught in Czech	Profile of study programme	Max. applicants admitted
Analysis of Biological Materials	academic focus	150
Inorganic Materials for Optoelectronics	academic focus	40
Biomaterials	academic focus	40
Environmental Chemistry and Sustainability	professional focus	40
Pharmacochemistry and Medicinal Materials	academic focus	120

Evaluation and Analysis of Foodstuffs	academic focus	150
Chemistry	academic focus	250
Chemistry for Science	academic focus	40
Chemistry of Beer and Fermented Products	professional focus	40
Chemistry for Fire Protection	professional focus	40
Innovative Polymeric Materials and Coatings	professional focus	40
Laboratory Diagnostics in Medicine	professional focus	125
Management of Sustainable Businesses	academic focus	100
Modern Printing and Visualisation Technologies	professional focus	40

a) **SP Chemistry for Science**

Applicants will be admitted on the basis of a written entrance examination in chemistry covering topics included in the secondary school curriculum. The examination will be marked on a scale of 0 to 100 points. The minimum admission requirement is a score of 60 points. Applicants will be ranked according to the number of points obtained. Applicants who achieve the minimum required score and rank among the highest-scoring applicants within the specified maximum admission capacity will be admitted.

The written entrance examination will be waived for applicants who provide evidence, no later than on the date of the entrance examination, that they meet one of the following criteria:

- Successful participant in at least one national round of the Olympiad:
  Biology Olympiad category A
  Chemistry Olympiad categories A and E
  Physics Olympiad category A
- Participants in the national final of the EXPO SCIENCE AMAVET competition
- Members of the winning team of the Chemiklání competition categories A and B
- Competitors who won 1st to 3rd place in the regional rounds of the Student Research Project competition (SOČ) in technical and natural science disciplines.

Applicants whose entrance examination is waived on the basis of meeting one of the above criteria will be awarded 100 points as part of the admissions procedure. These applicants will be included in the ranking of applicants and counted towards the overall maximum number of students to be admitted.

b) **Other bachelor's study programmes**

Applicants will be ranked on the basis of their secondary school studies and those who are ranked highest will be admitted, up to the specified maximum number of students. The list of rankings will be compiled on the basis of the average of grades achieved by the applicants, determined using the grades contained in the end-of-year reports for years 1–3 and the mid-year report for year 4 of secondary school. The admission procedure also takes into account participation and results in chemistry or mathematics Olympiads, participation in the national round of the Student Research Project competition (SOČ) and in the AMAVET competition.

(3) Criteria for admission to master's study programmes and their assessment:

Name of full-time study programme taught in Czech	Profile of study programme	Max. applicants admitted
Analytical Chemistry	academic focus	20
Analysis of Biological Materials	academic focus	40
Inorganic and Bioinorganic Chemistry	academic focus	12
Inorganic Technology	academic focus	10
Bioanalytical Laboratory Diagnostics in Medicine	professional focus	25
Economy and Management of Chemical Industry Enterprises	academic focus	40
Physical Chemistry	academic focus	15
Evaluation and Analysis of Foodstuffs	academic focus	25
Chemical Engineering	academic focus	15
Engineering of Energetic Materials	academic focus	6
Material Engineering	academic focus	15
Organic Chemistry and Technology, specialisation Organic Chemistry	academic focus	12
Organic chemistry and Technology, specialisation Technology of Organic Specialities	academic focus	8
Organic Coatings and Paints	academic focus	12
Graphic Arts	academic focus	20
Technology of Polymers Manufacturing and Processing	academic focus	20
Sustainable Development in Chemistry and Technology	academic focus	20
Name of full-time study programme taught in English	Profile of study programme	Max. applicants admitted
Engineering of Energetic Materials	academic focus	4
Materials Chemistry	academic focus	20

a) **SP Analytical Chemistry**
SP Inorganic and Bioinorganic Chemistry
SP Inorganic Technology
SP Physical Chemistry
SP Chemical Engineering
SP Engineering of Energetic Materials

SP Material Engineering
SP Organic chemistry and Technology, specialisation Organic Chemistry
SP Organic chemistry and Technology, specialisation Technology of Organic Specialities
SP Organic Coatings and Paints
SP Technology of Polymers Manufacturing and Processing
SP Sustainable Development in Chemistry and Technology

Applicants will be admitted to these study programmes on the basis of an oral interview. To be admitted for study, applicants are required to have basic bachelor-level knowledge of General and Inorganic Chemistry, Organic Chemistry, Physical Chemistry, and Analytical Chemistry. Applicants will be ranked on the basis of the results of their oral examinations, and those with the highest rankings will be admitted, up to the specified maximum number of students.

b) **SP Analysis of Biological Materials**

Graduates of the bachelor's study programmes Analysis of Biological Materials and Laboratory Diagnostics in Healthcare conducted in the Faculty of Chemical Engineering at the University Pardubice will be admitted to this study programme without having to take an entrance examination. To be admitted for study, applicants are required to have knowledge of General and Clinical Biochemistry, Molecular Biology, Immunochemistry and Analytical Chemistry. Applicants will be ranked on the basis of the results of their oral examinations. Those who, after counting the number of students admitted without an entrance examination, have the highest rankings will be admitted, up to the specified maximum number of students.

c) **SP Bioanalytical Laboratory Diagnostics in Medicine**

Applicants holding a bachelor's degree in a degree programme that qualifies graduates to practise the regulated healthcare profession of Medical Laboratory Technician may be admitted to this degree programme. Graduates of other bachelor's degree programmes in the natural sciences may also be admitted, provided that they demonstrate that they acquired, during their bachelor's studies, the knowledge and skills specified in Section 3 of Decree No. 39/2005 Coll.

Applicants will be admitted on the basis of the results of an entrance examination conducted in the form of a written test. The test will be marked on a scale of 0 to 100 points. Applicants will be ranked according to their test results. A minimum score of 40 points in the written test is required for an applicant to be eligible for admission. Applicants who meet all the admission requirements and rank among the highest-scoring applicants within the specified maximum admission capacity will be admitted.

The entrance examination will be waived for applicants who are graduates of the bachelor's degree programme in Healthcare Laboratory Diagnostics at the Faculty of Chemical Technology, University of Pardubice, and whose overall degree classification is 'Passed with Distinction' or 'Very Good'.

Applicants whose entrance examination is waived will be awarded 100 points as part of the admissions procedure. These applicants will be included in the ranking of applicants and counted towards the overall maximum number of students to be admitted.

d) **SP Economy and Management of Chemical Industry Enterprises**

Applicants will be admitted to this study programme on the basis of an oral interview. To be admitted for study, applicants are required to have basic bachelor-level knowledge in the scope of the study programme Economy and Management of Chemical Industry Enterprises conducted in the Faculty of Chemical Engineering at the

University Pardubice. Applicants will be ranked on the basis of the results of their oral examinations, and those who have the highest rankings will be admitted, up to the specified maximum number of students.

e) **SP Evaluation and Analysis of Foodstuffs**

Applicants will be admitted to this study programme on the basis of an oral interview. To be admitted for study, applicants are required to have basic knowledge from the field of chemical and biochemical analyses of food samples. Applicants will be ranked on the basis of the results of their oral examinations, and those who have the highest rankings will be admitted, up to the specified maximum number of students.

f) **SP Graphic Arts**

Applicants will be admitted to this study programme on the basis of an oral interview. To be admitted for study, applicants are required to have basic bachelor-level knowledge in the scope of the study programme Graphic Arts conducted in the Faculty of Chemical Engineering at the University Pardubice. Applicants will be ranked on the basis of the results of their oral examinations, and those who have the highest rankings will be admitted, up to the specified maximum number of students.

g) **SP Engineering of Energetic Materials**

Applicants will be admitted to this degree programme on the basis of an oral interview. Applicants are required to have basic knowledge at Bachelor's degree level in the following subjects: General and Inorganic Chemistry, Organic Chemistry, Physical Chemistry and Analytical Chemistry.

Applicants will be ranked according to the results of the oral examination. Those who achieve the highest rankings, up to the specified maximum number of students to be admitted, will be admitted. The interview may be conducted online (e.g. via MS Teams). The Programme Guarantor will decide on the format of the interview.

The theoretical nature of the teaching, combined with practical laboratory training and the characterisation of the effects of energetic materials, allows applicants from the following countries to participate in the degree programme, in accordance with national regulations: European Union Member States, Albania, Australia, Brazil, Canada, Iceland, Montenegro, Japan, Liechtenstein, Norway, New Zealand, North Macedonia, Singapore, South Korea, Switzerland, Türkiye, the United Kingdom and the United States of America.

h) **SP Materials Chemistry**

Applicants holding a completed bachelor's degree in a degree programme focused on chemistry or materials properties may be admitted to this degree programme on the basis of the results of an admissions interview.

The admissions interview is intended to assess the applicant's subject-specific knowledge and aptitude for study in the relevant degree programme. The following criteria will be assessed during the interview:

- knowledge of basic subject-specific concepts at the level of a bachelor’s degree programme in chemistry (maximum 60 points);
- previous subject-related experience and the ability to respond to subject-specific questions (maximum 20 points);
- the ability to engage in subject-specific discussion in English (maximum 20 points).

The admissions interview will be marked on a scale of 0 to 100 points. Applicants will be ranked according to the results of the interviews. A minimum score of 60 points in the admissions interview is required for an applicant to be eligible for admission.

Applicants who meet all the admission requirements and rank among the highest-scoring applicants within the specified maximum admission capacity will be admitted. The admissions interview may be conducted online (e.g. via MS Teams). The Programme Guarantor will decide on the format of the interview.

(4) Criteria for admission to doctoral study programmes and their assessment:

Name of full-time or combined study programme taught in Czech (only taught in English in the form of a full-time study programme)	Max. applicants admitted
Analytical Chemistry	15
Inorganic Chemistry	10
Inorganic Technology	3
Biochemistry	7
Physical Chemistry	7
Chemical and Process Engineering, specialisation Chemical Engineering	7
Chemical and Process Engineering, specialisation Environmental Engineering	13
Chemistry and Technology of Inorganic Materials	10 (5 in English)
Engineering of Energetic Materials	4
Organic Chemistry	10
Organic Technology	13
Surface Engineering	12

a) Applicants are admitted to doctoral study programmes on the basis of an admission interview, during which the examining committee evaluates the applicant's professional knowledge and suitability for scientific research. The admissions interview will be marked on a scale of 0 to 100 points. The committee will recommend/not recommend the applicant for admission to the study programme on the basis of the admission interview. The committee will recommend applicants who have scored at least 60 points in the admission interview. Recommended applicants who have the highest rankings will be admitted, up to the specified maximum number of students.

b) Structure of the admission interview and assessment of the applicant:
- Presentation of the applicant's dissertation proposal (max. 20 points).
Assessment is made of the originality and relevance of the proposed dissertation topic; the expected research objectives, their scientific value and feasibility; the research methodology; the appropriateness of the proposed experimental methods and the anticipated results.
- Specialist knowledge (max. 50 points).
The committee assesses the applicant's knowledge in the field of study, such as knowledge of basic and more advanced concepts; the ability to apply knowledge to

specific problems; previous experience (diploma thesis, publications, projects) and the ability to respond to specialist questions (logical thinking, argumentation).
- Motivation and suitability for scientific research (max. 30 points).
The applicant's personal profile and suitability for scientific research and creative work are evaluated, including experience with experimental work and techniques, as well as communication skills, including the ability to engage in professional discussion in English.

c) The admission interview for a doctoral study programme is usually conducted in person, but it may also be held online or in a hybrid format (e.g., via MS Teams). The method of conducting the admission interview will be determined by the guarantor of the respective study programme.

Article 5
General Provisions Governing the Admission Procedure

(1) The result of the admission procedure will be sent to applicant via the university's electronic information system.

(2) If the expected number of students is not reached during the admission procedure, the dean may announce further rounds of the admission procedure.

(3) The dean reserves the right not to open the first year of a study programme if the number of applicants is below the required minimum. In such a case, the faculty will offer the applicants concerned admission to another study programme within the same level of study accredited in the Faculty of Chemical Technology at the University of Pardubice.

(4) Records are kept of applications for study and basic information from them is entered into the database of applicants.

(5) Applicants may personally review materials relevant to the admission decision at the Study Department of FChT UPCE after the decision has been announced.

Article 6
Contact and Payment Details

(1) Information about studies can be obtained from the Study Department of FChT UPCE at Tel. 466 037 072. Information can also be requested by email at studijni.fcht@upce.cz. Information about the faculty is published at www.upce.cz.

(2) Postal address:
Univerzita Pardubice
Fakulta chemicko-technologická
Studijní oddělení
Studentská 95
532 10 Pardubice

(3) Payment details:
Fee for operations related to the admission procedure for a study programme in Czech:

Bank:	KB Pardubice
Account:	37030561/0100
Variable symbol:	3920
Constant symbol:	308
Specific symbol:	application number (only for e-applications)

applicant's personal ID number for paper applications
Amount: CZK 650

Fee for operations related to the admission procedure for a study programme in English:
Bank: KB Pardubice
Account: 37030561/0100
IBAN: CZ2901000000000037030561
SWIFT: KOMBCZPPXXX
Variable symbol: 3921
Constant symbol: 308
Specific symbol: application number
Amount: CZK 2,000

Fee for verification of previous foreign education for the purposes of the admission procedure:
Bank: KB Pardubice
Account: 37030561/0100
Variable symbol: 3929
Constant symbol: 308
Specific symbol: application number
Amount: CZK 800

(4) The applicant is required to pay the fee no later than the deadline for submitting the application. If the applicant fails to pay the fee for the admission procedure in the specified manner and within the specified period, they shall be deemed to have withdrawn their application for study.

(5) In accordance with Article 12(3) of the Statutes, the admission fee is non-refundable, except where the admission procedure for a given study programme is cancelled by the faculty.

Article 7
Final Provisions

(1) This Directive was discussed and approved in accordance with Section 27(1)(e) of the Act by the Academic Senate of FChT UPCE on 30th October 2026.

(2) This Directive shall become valid and effective on 1st November 2026.

prof. Ing. Petr Němec, Ph.D.
Dean

Appendix: Medical Certificate Confirming Fitness to Study at University

UNIVERSITY OF PARDUBICE
FACULTY OF CHEMICAL TECHNOLOGY

Medical Certificate
Confirming Fitness to Study at University[1]

University: **University of Pardubice**
Faculty: **Faculty of Chemical Technology**

Type of study: ☐ Master's ☐ Doctoral

(hereinafter referred to only as the "**university**")

Healthcare provider issuing the certificate:

Name: ……

Company ID No.: ……

Registered office: ……

(hereinafter referred to only as the "**healthcare provider**")

Person under assessment:

Name: …… Date of birth: ……

Address: ……

(hereinafter referred to only as the "**person under assessment**")

The person under assessment is

☐ medically fit ☐ not medically fit

to participate in the above-mentioned study programme(s) in the Faculty of Chemical Technology at the University of Pardubice, including practical tuition in laboratories.

Statement by the person under assessment:
I hereby declare that I have provided all information about my state of health, any medical restrictions, and any medications I may be using.

Signature of the person under assessment: ……..

In …… on[2] ……

Stamp and signature of healthcare provider: ……

Please note: In accordance with Section 46(1) of Act No. 373/2011 Coll., on Specific Health Services, as amended (hereinafter referred to only as the "Act on Specific Health Services"), a request for review of this medical certificate may be submitted within 10 working days from the date of its proven delivery, if the person under assessment or a person whose rights or obligations arise from the application of the medical certificate believes that the assessment contained herein is incorrect. Such request must be submitted via the healthcare provider that issued the medical certificate. The request for review of this medical certificate does not have a suspensive effect in the cases specified in Section 46(3) of the Act on Specific Health Services. The person under assessment may waive the right to request review of this medical certificate in writing.

[1] In accordance with Section 49(1) of Act No. 111/1998 Coll., on Higher Education Institutions and on the Amendment and Supplementation of Other Acts (the Higher Education Act), as amended, the certificate is issued by a registered healthcare provider in the field of general practice or in the field of paediatrics and adolescent medicine. If the applicant is not registered with such a provider, any healthcare provider in the above fields may assess the applicant's medical fitness and issue the medical certificate. The assessing physician must be qualified in general practice or in paediatrics and adolescent medicine.

[2] The date of issue of the medical certificate must not be more than 12 months prior to the date of enrolment in the study programme.

Appendix to the medical certificate confirming fitness to study in the Faculty of Chemical Technology at the University of Pardubice

Dear Assessing Physician,

To facilitate assessment of the applicant's medical fitness to study in the Faculty of Chemical Technology at the University of Pardubice (hereinafter referred to only as "FChT UPCE"), we would like to provide you with information on potential health risks associated with our study programmes.

Studying at FChT UPCE involves a significant amount of work in chemical and technological laboratories, where students have access to a wide range of chemicals, which they handle and come into direct contact with during their studies. Given the wide range of chemicals used, it is not possible to list them all exhaustively.

During practical tuition in laboratories, both the health of the person under assessment and the health of other persons may be at risk. It is therefore important, when assessing medical fitness to study, to take into account not only the general health of the person under assessment, but also any illnesses or medical conditions that may be contraindications to working with chemicals or that may impose certain restrictions on such work.

With reference to Annex No. 2 to Decree No. 79/2013 Coll., on Occupational Health Services and Certain Types of Medical Assessment, under the section "Chemical Factors", this primarily concerns the following diseases and medical conditions:

Diseases that are contraindications to study, unless assessed otherwise by the relevant specialist:
• serious mental illnesses (in particular, illnesses with a severe prognosis or conditions with repeated decompensation requiring recurrent institutional treatment);
• serious personality disorders with behavioural disorders;
• current alcohol or drug dependence.

Systemic diseases, the course of which may be adversely affected by exposure to chemical substances:
• severe neurological disorders with a poor prognosis;
• severe liver disease with a poor prognosis;
• severe kidney disease with a poor prognosis.