

STATUTE

of the Faculty of Chemical Technology of the University of Pardubice

DATED 16 May 2017

The Academic Senate of the Faculty of Chemical Technology, pursuant to Section 27(1)(b) and Section 33(2)(a) of Act No. 111/1998 Coll., on universities and the amendment and supplementation of other Acts (Universities Act), as amended, has decided on this Statute of the Faculty of Chemical Technology:

Part One

Introductory provisions

Article 1

Basic provisions

- (1) In accordance with Act No. 111/1998 Coll., on universities and on the amendment and supplementation of certain laws (Universities Act), as amended (hereinafter the “Act”), the Statute of the Faculty of Chemical Technology (hereinafter the “statute”) is the internal regulation of the Faculty of Chemical Technology regulating matters within its independent decision-making and approval competence and its relation to the University of Pardubice.
- (2) The Faculty of Chemical Technology (hereinafter the “faculty”), abbreviated FChT, is a part of the University of Pardubice (hereinafter the “university”).
- (3) The Faculty of Chemical Technology is defined by the following basic terms:
 - a) The name of the faculty in Czech is “Fakulta chemicko-technologická”.
 - b) The translation of the faculty’s name into English is “Faculty of Chemical Technology”.
 - c) The faculty’s registered office is in Pardubice, Studentská Str. 573, post code 532 10.
- (4) In its activity, the faculty observes the law, generally binding legal regulations, internal regulations and standards of the university and internal regulations and standards of the faculty.
- (5) The rights of faculty bodies to decide or act on behalf of the university are stipulated by Section 24 of the Act and Art. 23 of the University of Pardubice Statute (hereinafter the “University Statute”).

Article 2

Focus, long-term orientation and activity

- (1) Educational activity and scientific, research, development and innovation, artistic and other creative activity (hereinafter “creative activity”) at the faculty is carried out within academic freedom, continuing in the long tradition and reflecting the development trends, from scientific to research and application activities in relation to practical needs. The faculty as a research organisation performs the activities pursuant to Act No. 130/2002 Coll., on the support of research, experimental development and innovation from public funds and the amendment of certain related laws (Act on Support of Research, Experimental Development and Innovations), as amended.
- (2) The faculty conducts education:

- a) in accredited study programs (hereinafter the “study program”), a list of which is published in the public part of the university’s internet website, with the requirements stipulated in Section 22(1)(h) of the Act, including the corresponding study plans,
 - b) in the lifelong learning programs which are governed by the Rules of Lifelong Learning of the University of Pardubice.
- (3) The guarantor of the study program is appointed and dismissed by the faculty dean in accordance with Section 44 of the Act.
 - (4) Other university centres and other legal entities which have their head office, central administration or main place of business in a European Union member state, or which were established or founded under the laws of a European Union member state, and are engaged in educational and research activity pursuant to Section 81(1) of the Act, can participate in implementing the study programs.
 - (5) The faculty is authorised to conduct habilitation procedures and procedures to appoint a professor in the accredited fields pursuant to Section 24(1)(c). The list of these is published in the public part of the university’s internet website.
 - (6) The faculty ensures the course of habilitation procedure in accordance with Section 72 of the Act, in accordance with the Rules for habilitation procedure and proceedings for the appointment of professors at the University of Pardubice and in accordance with the Criteria for habilitation procedure and proceedings for the appointment of professors of the Faculty of Chemical Technology of the University of Pardubice.
 - (7) The faculty ensures the course of the procedure for the appointment of professors in accordance with Section 72 of the Act, in accordance with the Rules for habilitation procedure and proceedings for the appointment of professors at the University of Pardubice and in accordance with the Criteria for habilitation procedure and proceedings for the appointment of professors of the Faculty of Chemical Technology of the University of Pardubice.
 - (8) The public part of the university’s internet website publishes information about the restriction or revocation of institutional accreditation, restriction or termination of authorisation to conduct a study program, restriction or revocation of accreditation of study programs or suspension or revocation of accreditation of the habilitation procedure or the procedure for the appointment of professors.
 - (9) The performance of supplementary activities pursuant to Section 20(2) of the Act follows up on the faculty’s educational and research activity.
 - (10) The faculty develops international and especially European cooperation as a significant dimension of its activity, supports joint projects with similar institutions abroad, mutual recognition of studies and diplomas, exchange of academic staff and students.
 - (11) The faculty contributes to development on a national and regional level and cooperates with various levels of state administration and local government, the corporate and culture sphere.
 - (12) The faculty strengthens and develops cooperation with other similarly focused university faculties in the Czech Republic and abroad. It cooperates with other educational and scientific institutions and faculty graduates.

Article 3

Internal regulations and internal standards of the faculty

- (1) The internal university regulations which the faculty observes are:
 - a) the University Statute,
 - b) the Study and examination rules of the university,
 - c) the University scholarship rules,
 - d) the Rules for lifelong learning of the university,

- e) the Internal payroll regulation of the university,
 - f) the Rules of recruitment procedure of the university,
 - g) the Rules of economic management of the university,
 - h) the Rules for habilitation procedure and proceedings for the appointment of professors at the university,
 - i) the Rules for depositing the pecuniary and non-pecuniary contributions to legal persons by the University of Pardubice.
- (2) Matters within the independent competence of the faculty are regulated by the internal regulations and internal standards of the faculty.
 - (3) The internal regulations of the faculty which are subject to approval by the academic senate of the university pursuant to Section 33 of the Act are:
 - a) Statute of the Faculty of Chemical Technology,
 - b) Election rules of the academic senate of the Faculty of Chemical Technology,
 - c) Rules of procedure of the academic senate of the Faculty of Chemical Technology,
 - d) Rules of procedure of the scientific council of the Faculty of Chemical Technology,
 - e) Disciplinary rules for students of the Faculty of Chemical Technology.
 - (4) The internal regulations of the faculty are published in the public part of the university's website, including data about their validity and effectiveness.
 - (5) The internal regulations of the faculty regulating the faculty's activity are primarily directives, orders, measures and notices.

Part Two

Academic community

Article 4

Composition of the academic community

- (1) The academic community of the faculty consists of academic employees pursuant to Section 70 of the Act and the faculty students pursuant to Section 61 of the Act.
- (2) The position of an academic employee is stipulated by Section 70 of the Act and Art. 31 of the University Statute.
- (3) The position of the student, their rights and obligations are stipulated by Sections 61 through 63 of the Act.
- (4) In accordance with Section 77 of the Act, the job positions of academic employees at the faculty are filled based on a recruitment procedure and in accordance with the Rules of recruitment procedure of the University of Pardubice.

Article 5

Actions in the academic community

- (1) The members of the academic community elect from among their ranks the members of the academic senate of the faculty (hereinafter the "senate") and the academic senate of the university in accordance with the Act and the Election Rules of the academic senate of the Faculty of Chemical Technology and the Election Rules of the academic senate of the University of Pardubice.
- (2) The session of the academic community is convened by the chairman of the senate based on:
 - a) a decision of the senate,
 - b) a request from more than 10% of the members of the faculty's academic community,
 - c) a request from the dean.

- (3) The chairman of the senate is obliged to organise the session as soon as possible.
- (4) The academic community may be convened as needed, but minimally once per year in order to submit a report on the activity of the senate, an annual report on the activity of the faculty and an annual report on the faculty's economic management.
- (5) The agenda of the session of the academic community is proposed by the senate upon discussion with the dean. The session is chaired by the chairman of the senate or member of the chairing committee authorised by him.
- (6) The chairman during the session of the academic community grants the members the floor in the order in which they entered the discussion. He has the right to define a rhetorical time limit and to end the discussion after a reasonable time, even if some speakers did not get the floor. The dean must be given the floor with priority whenever he asks for it, but so as not to prevent the crucial expression of other members of the academic community.

Article 6

Rights and obligations of the members of the academic community

- (1) Members of the academic community have the right to propose and elect members of the senate, propose and elect members of the academic senate of the university and submit proposals of candidates for the office of the dean. They have the right to be elected to the senate and academic senate and to be elected or appointed to other academic bodies of the faculty or university.
- (2) A member of the academic community or faculty employee is not obliged to accept the office to which they have been proposed. If they accept the office, they are obliged to perform it to the best of their ability and conscience.
- (3) Each member of the academic community has the right to participate at meetings of the faculty's academic community and to speak at them.
- (4) Each member of the academic community has the right to submit suggestions to the academic and other faculty bodies and receive a reaction to them within 30 days from receiving the suggestions.
- (5) The aim of activity of each member of the academic community is not only self-realisation, but also the development and improvement of the faculty. Each member of the academic community is obliged to care for the faculty's good reputation and to strive for proper representation of the faculty in their behaviour.
- (6) The creative sabbatical leave of academic employees is governed by Section 76 of the Act and Art. 32 of the University Statute.

Part Three

Organisation

Article 7

Faculty bodies

- (1) In accordance with Section 25 of the Act, the self-governing academic bodies of the faculty are:
 - a) academic senate,
 - b) dean,
 - c) scientific council,
 - d) disciplinary committee.
- (2) The secretary is another faculty body.

Article 8

Internal structure of the faculty

- (1) The faculty workplaces are:

- a) deanery,
 - b) departments and institutes,
 - c) faculty centre,
 - d) university education and research centres,
 - e) joint research centres which are part of the university with other legal entities (hereinafter “joint research centres”).
- (2) The senate decides about the establishment, merger, consolidation, division or cancellation of the faculty research centres under letters (a) through (c) and about the organisation of the faculty based on a proposal from the dean. The faculty organisation chart is published in the public part of the university’s internet website.

Part Four

Governance and management

Article 9

Academic senate

- (1) The position and rights of the senate are stipulated by Sections 26 and 27 of the Act.
- (2) The number of senate members, means of their election, reasons and date of termination of senate membership and term in office of the senate are stipulated by the Election Rules of the Academic Senate of the Faculty of Chemical Technology.
- (3) The means of electing the chairman of the senate, senate bodies and their appointment are stipulated by the Rules of Procedure of the Academic Senate of the Faculty of Chemical Technology.

Article 10

Dean

- (1) The head of the faculty is the dean, who is its representative in relation to the university, to other constituents of the university, to other universities in the Czech Republic and abroad, to state administrative and local government authorities, to public institutions and to the corporate sphere and citizens.
- (2) The dean’s position, appointment and dismissal and term of office are stipulated by Section 28 of the Act.
- (3) The dean’s competence to act and decide on behalf of the university in matters concerning the faculty is stipulated in Art. 23(4) and (5) of the University Statute, or in other matters of authorisation from the rector.
- (4) Upon approval by the senate, the dean appoints and dismisses the faculty vice-deans, stipulates their number and competences. The dean stipulates which of the vice-deans is authorised to represent him in full scope. The dean issues instructions on his representation in individual cases.
- (5) The dean terminates their office:
 - a) by written notice of resignation from their office,
 - b) by dismissal from the office by the rector,
 - c) upon passing of the term in office.

- (6) The dean proposes, and after approval by the academic senate of the university, issues the internal regulations of the faculty. Within its management and decision-making competences, the dean issues internal regulations governing the faculty's activity.
- (7) The dean convenes the session of the faculty management (deans, vice-deans and secretary), which serves as his operative advisory body.
- (8) The dean convenes the extended faculty management (dean, vice-deans, secretary, heads of departments/institutes, head of the faculty centre and other important figures of the faculty appointed by the dean). The dean may invite other persons to whom the discussed matters pertain.
- (9) The dean may appoint and recall the dean's college, which serves as his advisory body. The dean may invite other persons to the meeting of the dean's college, to whom the discussed matters pertain.

Article 11

Vice-deans

- (1) The faculty vice-deans are authorised to act on behalf of the faculty in matters concerning the competences stipulated by the dean. Within the framework of the stipulated competences or instructions of the dean, the vice-deans may assign tasks to the heads of the faculty, this meaning the heads of the departments/institutes, heads of the faculty centre and other faculty workplaces. The vice-deans answer to the dean for their activity.
- (2) In the scope designated by the dean, the vice-deans represent the absent dean and represent each other in their absence. There is no subordination relationship between the vice-deans, except for situations where one of them represents the dean in full scope and therefore has a superior position.
- (3) The vice-dean terminates their office:
 - a) by written notice of resignation from their office,
 - b) by dismissal from the office by the dean.

Article 12

Scientific council

- (1) In accordance with Section 29 of the Act, the chairman of the scientific council is the faculty dean, who stipulates the composition of the Scientific Council of the Faculty of Chemical Technology (hereinafter the "scientific council"). When appointing members of the scientific council, the dean ensures that the important figures of the areas in which the faculty conducts education and creative activity are represented.
- (2) The scope of sessions of the scientific council is stipulated by Section 30 of the Act. The sessions of the scientific council are governed by the Rules of Procedure of the Scientific Council of the Faculty of Chemical Technology.
- (3) The members of the scientific council are appointed and dismissed upon prior consent from the senate by the dean for their term of office.
- (4) Membership in the scientific council is duly terminated:
 - a) upon dismissal of the member by the dean, upon prior consent from the senate,
 - b) death or on the date of legal force of the court decision on declaration of the member as deceased or missing.
- (5) The member of the scientific council may ask the dean in writing to terminate their membership before the date of expiry of the term in office. The dean is obliged to submit the request for termination of membership in the faculty's scientific council to the senate for discussion at its next session.

Article 13

Disciplinary committee

- (1) The composition and manner of appointing the faculty's disciplinary committee (hereinafter the "disciplinary committee") is stipulated by Section 31 of the Act. The term of office of the disciplinary committee members is two years.
- (2) The disciplinary committee discusses the disciplinary offences of students registered to study at the faculty and submits a proposal for the decision to the faculty dean.
- (3) The procedure of the disciplinary committee in discussing disciplinary offences of students enrolled at the faculty is stipulated by the Disciplinary Rules for students of the Faculty of Chemical Technology.

Article 14

Faculty secretary

- (1) The faculty secretary (hereinafter the "secretary") is appointed (based on a recruitment procedure) and dismissed by the dean pursuant to Section 32 of the Act.
- (2) The secretary is subordinate to the dean and answers to him for his activity. In economic matters, the secretary is methodically managed by the bursar, pursuant to Art. 22 of the University Statute.
- (3) The secretary is in charge of the economic management and internal administration of the faculty in the scope stipulated by the dean's regulation.
- (4) To ensure coordinated procedure in the area of economic management, the secretary cooperates with the secretaries of the departments/institutes and the secretary of the faculty centre, and manages them methodically.
- (5) The secretary terminates their office:
 - a) by written notice of resignation from their office,
 - b) by dismissal from the office by the dean.

Part Five

Constituents of the Faculty

Article 15

Deanery

- (1) The deanery is the faculty workplace which ensure the administrative, economic and controlling activities of the faculty. The deanery is managed by the dean, who may authorised the vice-deans or secretary to manage certain activities. It prepares references for meetings and decisions of the dean and vice-deans, based on whose instructions it executes their decisions. In accordance with general legal regulations, the internal regulations and standards of the university and internal regulations and standards of the faculty, the deanery methodically manages the heads of the faculty centres pursuant to Art. 8(1)(b) through (w) in administrative, economic and auxiliary activities.
- (2) The faculty deanery is particularly responsible for the following agenda:
 - a) study,
 - b) scientific research,
 - c) faculty development,
 - d) project records and management,

- e) promotion,
- f) applicability of graduates on the labour market,
- g) scientific councils,
- h) organisation of academic ceremonies and festive events at the faculty,
- i) organisation of contract award procedures,
- j) monitoring the drawing and use of faculty funds and management of assets which the faculty has the right to manage,
- k) editing,
- l) warehouse management and operation,
- m) revision and work safety,
- n) filing and archive.

Article 16

Departments and institutes

- (1) The departments and institutes are the basic faculty workplaces which take part in conducting the accredited study programs or part thereof, and conduct creative activity in compliance with the strategic focus of education and research activity of the faculty.
- (2) The departments and institutes are:
 - a) Department of Analytical Chemistry (abbreviated “KAICH”),
 - b) Department of Inorganic Technology (“KAnT”),
 - c) Department of Biological and Biochemical Sciences (“KBBV”),
 - d) Department of Economy and Management of Chemical and Food Industry (“KEMCh”),
 - e) Department of Physical Chemistry (“KFCh”),
 - f) Department of General and Inorganic Chemistry (“KOAnCh”),
 - g) Department of Graphic Arts and Photophysics (“KPF”),
 - h) Institute of Applied Physics and Mathematics (“ÚAFM”),
 - i) Institute of Energetic Materials (“ÚEnM”),
 - j) Institute of Chemistry and Technology of Macromolecular Materials (“ÚChTML”),
 - k) Institute of Environmental and Chemical Engineering (“ÚEnviCh”),
 - l) Institute of Organic Chemistry and Technology “ÚOChT”).
- (3) The department or institute is managed by the head, who is appointed by the dean from the ranks of academic staff based on a recruitment procedure. The head of the department or institute answers to the dean for the activity and status of the department or institute.
- (4) The dean may appoint a deputy head of the department or representative of the scientific institute from the ranks of the academic staff if needed, who represents the head in full scope.
- (5) The institute may be divided into units as needed. The head of the unit is appointed by the dean.
- (6) To ensure the management, supplementary activity and internal administration of department of institute, the dean may appoint a department or institute secretary. The department or institute secretary answers to the head of the department or institute for their activity.

Article 17

Faculty centre

- (1) The faculty centre is a faculty workplace that performs creative activity in accordance with the faculty’s focus and long-term goals. It may participate in the faculty’s education activity in cooperation with the departments and institutes.
- (2) The faculty centre is the Centre of Materials and Nanotechnologies (abbreviated “CEMNAT”).

- (3) The faculty centre managed by the head, who is appointed by the dean from the ranks of academic staff based on a recruitment procedure. The head of the faculty centre answers to the dean for the activity and status of the faculty centre.
- (4) If necessary, the dean may appoint a deputy to the head of faculty centre, who represents the head in full scope.
- (5) To ensure the management, supplementary activity and internal administration of faculty centre, the dean may appoint a faculty centre secretary. The faculty centre secretary answers to the head of the faculty centre for their activity.

Article 18

Special-purpose university centres

- (1) The university centres specially established for education and creative activity are:
 - a) University Ecological Centre (abbreviated “UEC”),
 - b) Graphic Arts Testing Laboratory (abbreviated “PZL”).
- (2) The University Environmental Centre is included under ÚEnviChI. The activity and internal structure of the UEC is governed by its organisation and operation rules. The head of ÚEnviChI answers to the dean for the status and activity of ÚEnviChI.
- (3) The Graphic Arts Testing Laboratory is included under KPF. The activity and internal structure of the PZL is governed by its organisation and operation rules. The head of KPF answers to the dean for the status and activity of PZL.

Article 19

Collective research centres

- (1) The joint research centres participate in the faculty’s research activities. These centres may participate in the faculty’s education activity. Their focus and activity is stipulated by the respective contract or agreement.
- (2) The collective research centres are:
 - a) Joint Laboratory of Solid State Chemistry (abbreviated “SLChPL”). SLChPL is an independent faculty centre.
 - b) Joint Laboratory of NMR Spectroscopy (“SLNMR”). SLNMR is included under the Department of Organic Chemistry and Technology.
 - c) Joint Laboratory of Analysis and Evaluation of Polymers (“SLAP”). SLAP is included under the Institute of Chemistry and Technology of Macromolecular Materials.
 - d) Joint Laboratory of Applied Medical Science (“SPAM”). SPAM is included under the Department of Biological and Biochemical Sciences.
 - e) Joint Laboratory of Membrane Processes (“SLMP”). SLMP is included under the Institute of Environmental and Chemical Engineering.
- (3) The head of the department or institute at which the centre is established answer to the dean for the status and activity of the joint research centre.
- (4) SLChPL is managed by a head appointed by the dean based on a recruitment procedure. The head of SLChPL answers to the dean for the status and activity of the joint research centre. If necessary, the dean may appoint a deputy to the head of SLChPL, who represents the head in full scope. To ensure the management, supplementary activity and internal administration of SLChPL, the dean may appoint a SLChPL secretary. The SLChPL secretary answers to the SLChPL head for their activity.

Article 20

Service centres

- (1) Service centres may be established as special-purpose workplaces participating in the faculty's research and supplementary activities. They are usually included under the institutes and departments. The activities of the service centre are governed by the operation rules.
- (2) The head of the service centre is appointed by the dean. The head of the service centre answers to the head of the institute or department at which the service centre is established for their activity.
- (3) The list of service centres is published in the public part of the university's internet website.

Part Six

Studies at the faculty

Article 21

Admission to study

- (1) Admission to study in accredited study programs organised by the faculty is stipulated in Sections 48 through 50 of the Act and Art. 6 of the University Statute. The admission examination is governed by Art. 7 of the University Statute. Applicants for study are admitted to study in a specific study program based on the admission procedure conducted by the faculty.
- (2) The rules for the admission procedure and conditions for admission to study for each academic year approved by the senate are stipulated by the Directive on admission procedure.

Article 22

Registration for study

- (1) Notice of the decision on admission to study gives the applicant the right to register for study. The registration date stipulated by the dean is published in the Schedule of the academic year. The place of registration is the faculty head office.
- (2) The conditions for registration to study are stipulated by Art. 8 of the University Statute.
- (3) The right to study of an applicant admitted to study expires if they do not register by the stipulated deadline without being excused.
- (4) After registration, the student is enrolled during an academic ceremony, during which they swear the prescribed oath.

Article 23

Conditions of study for foreigners

- (1) The conditions for admission of applicants for study who are citizens of a country other than the Czech Republic in study programs organised by the faculty are stipulated in Art. 9 of the University Statutes.
- (2) The detailed conditions for admission to study in a foreign language and the conditions of study are stipulated by the Directive on admission procedure valid for the given academic year.

Article 24

Fees for acts associated with the admission procedure, study fees and fees for study in a foreign language

- (1) Fees for acts associated with the admission procedure to study programs organised by the faculty are stipulated by Art. 10 of the University Statute.
- (2) Study fees are stipulated by Art. 11 of the University Statute.

- (3) Fees for study in a foreign language are stipulated by Art. 12 of the University Statute.

Article 25

Proof of studies

- (1) Documents proving studies in the study program and on graduation from studies in the study program are stipulated by Section 57 of the Act and Art. 13 of the University Statute.
- (2) Another document proving studies is the Study Booklet in hardcopy format bearing a photograph of the student, their signature, the dean's signature and the date of enrolment, with the subjects of study completed by the student. Pursuant to Section 57 of the Act, the said document serves to protect data in the case of unauthorised hacking of the university's electronic information system.

Part Seven

Economic management rules

Article 26

Economic management and financing of the faculty

- (1) The economic management of the faculty is governed by the rules for providing subsidies and grants published by the Ministry of Education, Youth and Sports of the Czech Republic, and by the special legal regulations and internal regulations and university standards.
- (2) The dean answers to the rector for the economic and effective use of funds allocated from the university budget. The quality, scope and availability of activities for the purpose of which the faculty was established must not be threatened by the supplementary activities of the faculty pursuant to Section 20(2) of the Act. The annual report on economic management of the faculty is submitted by the dean to the senate.
- (3) In accordance with Art. 27(3) of the University Statute, the faculty receives funds for the given calendar year based on the approved university budget.
- (4) The faculty handles the allocated funds, including payroll costs, independently. It also handles funds acquired through supplementary activities, donations and other potential resources according to the university budget.
- (5) The division of faculty funds for the given calendar year (hereinafter the "budget") is approved by the senate based on the dean's proposal. The principles of economic management of the faculty are stipulated in Art. 28 of the University Statute. The budget must not be composed as a deficit budget.
- (6) The budgets of the individual faculty centres are stipulated by the Rules for constructing financial budgets of the Faculty of Chemical Technology.
- (7) Based on the approved budget, the individual faculty centres will receive a funding limit for the given calendar year.
- (8) The faculty centres are authorised to handle the allocated funds independently, with the exception of payroll funds, and the funds acquired through their own activity pursuant to the Rules for constructing financial budgets of the Faculty of Chemical Technology.
- (9) If the senate does not approve the proposed budget submitted by the dean, the dean is obliged to submit a new proposal within 30 calendar days. Until approval of the budget by the senate, the faculty manages finances according to the last approved budget reduced by 10%.
- (10) Control of the faculty's economic management is conducted minimally once per year in accordance with Art. 28(5) of the University Statute and the faculty secretary is responsible for its organisation. All faculty centres are obliged to provide the faculty secretary with the required

documents and information to control economic management. The dean may order the extraordinary control of faculty economic management as needed.

Part Eight

Assuring and assessing the quality of the faculty's activity

Article 27

Assuring and assessing the quality of the faculty's activity

- (1) The faculty ensures the quality of activities and its assessment pursuant to Art. 29 and 30 of the University Statute, in accordance with the Rules of Quality Assurance for Educational, Creative and Related Activities and Internal Assessment of the Quality of Educational, Creative and Related Activities of the University.

Part Nine

Academic symbols and awards

Article 28

Academic officials, insignia and ceremonies

- (1) The outward expression of the academic traditions, rights and freedoms at the faculty are academic officials, academic insignia and academic ceremonies.
- (2) The academic officials of the faculty are the Dean, vice-deans, and, for the academic ceremony, the graduation official.
- (3) The academic insignia of the faculty are chains, maces and gowns. Faculty insignia and the means of their use are stipulated in Art. 39 of the University Statute.
- (4) The sceptre of the faculty, dean's chain and gown are symbols of the faculty and their use is associated with the office of the dean.
- (5) The vice-dean's chain and gown or graduation official's gown are symbols of the office of the vice-dean or graduation official.
- (6) The gowns are the symbols of the office of a member of the scientific council and of the chairperson of the faculty senate.
- (7) The gown of the faculty secretary is a symbol of their office.
- (8) The academic ceremonies of the faculty are:
 - a) the installation of the dean,
 - b) matriculation,
 - c) bachelor's promotion,
 - d) master's promotion,
 - e) ceremonial sessions of the faculty's scientific council,
 - f) festive gatherings of the faculty's academic community,
 - g) ceremony graduation in a lifelong learning programme.
- (9) The content and course of academic ceremonies shall be proposed in the spirit of university traditions by the relevant vice-dean and approved by the dean.

Article 29

Medals and awards

- (1) On behalf of the faculty, the dean confers medals and awards for:
 - a) contributions to the development of the faculty, its status and prestige in the Czech Republic and abroad,

- b) significant activities at the faculty,
 - c) activities in the areas related to the focus of the faculty.
- (2) The faculty awards the following medals:
- a) Silver medal of merit of the faculty,
 - b) Commemorative medal of the faculty.
- The rules for the granting of these medals are stipulated by a directive of the dean (Rules for granting faculty medals and awards).
- (3) Another faculty award is the Honorary recognition for excellent results in creative, educational and other activities.
- (4) The dean grants the Student award of the faculty dean as a reward for a student's extraordinary results during studies at the faculty. The rules for the granting of these awards are stipulated by a directive of the dean (Rules for granting faculty medals and awards).
- (5) The dean presents a graduate badge as an award the graduates of follow-up master's studies and doctorate studies at the faculty.

Part Ten

Final provisions

Article 30

Cancellation provisions and validity of the Statute

- (1) The Statute of the Faculty of Chemical Technology No. 1/99 of 25 May 1999 is cancelled.
- (2) The draft statute was approved pursuant to Section 27(1)(b) of the Act by the faculty academic senate on 18 April 2017.
- (3) This statute was approved pursuant to Section 9(1)(b)(2) of the Act by the University academic senate on 16 May 2017.
- (4) This statute comes into validity and effect on the date of its approval by the University academic senate.

prof. Ing. Petr Kalenda, CSc., undersigned
Dean